Soldier Hollow Charter School Board of Trustee Meeting

November 15, 2021

3444 West 3000 South, Heber City, Utah

(All times listed are approximate.  The Board reserves the right to vote on any item on the agenda)

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The Mission of Soldier Hollow Charter School is to utilize place-based education to foster autonomous, lifelong learning through knowledge of and responsibility for the environment.

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**Welcome and Roll Call (6:30 p.m.)** - Ryan Taylor, Michael Thorwegen, Erin Merryweather, Rich Eccles, Samantha Hughes, Amy Lusby, Kristiann Asarian, Tyler Partridge, Jamie Bennion, Mike Bronson, Erica Sehestedt (parent), Kenzi Bennion

**Public Comment (6:30 p.m.)**  The public may address any issue not related to items already on the agenda.  *Please refer to our Public Comment at Board Meetings Policy for procedures.*

*-* Call for public comment from Ryan Taylor. None

**Reports (6:40 p.m.)**

a. Board Committees Report -*Board action may be required* – (10 min) - Nothing to report

PTO (Parent Teacher Organization) - Amie Bullard not present.

i. Proposals - Nothing to present

ii. Report of recent events, fundraisers & PTO balance

iii. Future events and preparations - Jamie Bennion reports on Gala for spring

**Financial Accountability Committee** – Rich Eccles and Tyler Partridge (15 Min)

* 1. Financial statement from prior Month: Highlight key changes and budget variances - Income statement, PTO and fun run boosterthon. Negative to that is that a portion of the proceeds goes to the organization that runs it. We made more on this one than in previous years. Looking ok relative to budget. Likely to get less money from the state due to fewer students than anticipated, but grants are likely to cover those short falls. Replacement of cleaners.
  2. Accept the Finance Report from prior month - Motion by Tyler Partridge, Amy Lusby second, no questions. All in favor, no opposition - motion passes

**Facilities and Transportation updates** - Mike Bronson

Snow removal who we are going with. Spectrum is good, 30 pushes a year. BCM - 36 pushes for the same amount. Contract for 2 more years at the same price then 5% increase after.

Motion for snow removal - See below (action items)

**Capital Fundraising** – (15 Min) - Nothing to report

* 1. School field trips- fundraised monies  - nothing to report
  2. Wish List for the school--New sound system. Issues with current system during Music Revue
  3. Landscaping update - Trunk or treat was a great event and field grass held up well with cars parked on it.

**Academic Excellenc**e- (10 Min) - Nothing to report

**Executive Committee Report** – (10 Min) - Jennifer Johnson has formally resigned. Kenzi Bennion introduced by Erin Merryweather - she has had a child(ren) at school for 5 year. Great school. 4 kids, 3 here right now. Jamie Bennion highly recommends her. Question from parent in attendance - several parents interested in a board seat, so does this happen now? Erin Merryweather response, we have advertised but have had no interest shown, those who have shown interest haven’t shown up to meetings. Erin Merryweather nominates Kenzi Bennion for open board seat, Tyler Partridge seconds, all in favor - no opposition. Motion passes

Policy Updates - None to report

**Approve meeting minutes from prior month, September, October, Emergency November** - (see action items)

**Principal Report** -Board action may be required – (20 min)

-Enrollment & Registration Registration- Enrollment 280 students. Moving on our trend in an upward motion. COVID outbreak, 32 students and 8 teachers confirmed positive. More than 50% of our staff. 71 students in attendance today. Test to stay will happen Tuesday 11/16/21. Parents will have to register students in order to have students tested. Administration, teachers, board are making decisions based on overall wellbeing of students and education.

**Reports on school committees**

Special Ed - December 1 is the deadline for SpEd data. On track for that.

Public Relations / Website, Staffing, Curriculum, Testing & Training, EE, Art & Music, School Safety, Skiing, Skating Program & Olympicsc.

**Concerns or issues with recommended resolutions -** Nothing to report

**Action Items:**

* 1. Accept the Financial report from prior month - See prior comments
  2. Approval of the Meeting minutes from prior month - Motion Michael Thorwegen, second Kristiann Asarian, all in favor, no opposed, motion carried
  3. Approval of September Meeting minutes - Delay for another month, make changes, with motions and seconds.
  4. Ratify Board Poll accepting SpEd Policy and Procedure Manual 2021/22 - Motion by Erin Merryweather, Tyler Partridge second, all in favor-none opposed-motion carries
  5. Approval of pay scale for board employed secretary - Motion to approve the hourly rate of the board secretary equal to hourly teaching salary rate by Erin Merryweather, Michael Thorwegen second - all in favor, None opposed. Motion passed
  6. Approval of snow removal company and bid - Tyler Partridge motion to accept the bid from BCM stipulation that administration speaks with BCM to add amendment to salt fee of $75 for north side of the building only. Erin Merryweather second - all in favor-none opposed-motion passed
  7. Approval of Head Injury Policy and Form - Current policy is more sport related, reworded more applicable to ELED (younger students )and things that might happen in a school setting. Form is filled out anytime there is a head injury. Notify Parents in a timely manner. Motion Erin Merryweather, Michael Thorwegen second, all in favor-no opposition-motion carries
  8. Approval of IDEA - Motion to accept FYI IDEA grant spending plan Erin Merryweather, Michael Thorwegen - all in favor-no opposition-motion carries
  9. Approval of TSSA - Teacher student success act - goes toward salary increases, PD, benefits. Motion to accept TSSA Tyler Partridge , Kristiann Asarian second - all in favor -no opposition-motion passes
  10. Approval of Emergency Meeting Minutes 11/13/2021 - Michael Thorwegen motion Erin Merryweather second - all in favor - no opposition - motion carries
  11. Approval of school mitigation - Covered in emergency meeting

Kristiann Asarian to adjourn meeting, Michael Thorwegen second - all in favor-no opposition. Meeting closes 8:49pm

Closed Session: Soldier Hollow Charter School reserves the right to enter into a closed executive session for one or more of the purposes outlined in §52-4-205 of the Utah Code of Open and Public Meetings Act.

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